

Registrar Comparison Chart

	Registrar 1	Registrar 2	Registrar 3
Company name			
Website			
Phone number			
Contact name			
Contact email			
First year audit cost			
Estimate of travel costs			
Additional first year fees			
TOTAL FIRST YEAR FEES			
Second year audit cost			
Estimate of travel costs			
Certification maintenance fee			
TOTAL RECURRING FEES (Year 2 and following)			
Is the Registrar qualified to audit your industry?			
What Standards does the Registrar audit to? (This may be important if you need another certification at a later date)			
Are they ANAB Accredited? (For USA certifications.) (Are they accredited by other agencies relevant to your country or industry?)			
Are they responsive to you when you contact them? (Providing a quote, answering questions, etc.)			
How big is their organization? (This may be relevant especially if you are a very small company. You may want to consider a smaller Registrar as well.)			
Where are their auditors located? (To minimize travel costs)			
Call notes (Always call the Registrar to check them out)			
Business references (Be sure to ask to talk to some of their actual clients who have been certified)			
My ranking of the Registrars (1,2,3 etc ...)			